

Suggested Sequence for Implementation of the Olweus Bullying Prevention Program¹

YEAR ONE

1. Select members for the Olweus Bullying Prevention Coordinating Committee
2. Appoint/hire an on-site coordinator
3. Order required and supplemental materials

Next

1. Administer the Bully/Victim Questionnaire
2. Hold a 2-day training of the Bullying Prevention Coordinating Committee
3. After the training, hold regular meetings of the Bullying Prevention Coordinating Committee to finalize plans to implement the program

Next

1. Input and analyze data from the Bully/Victim Questionnaire
2. Create a library of required and supplemental materials

Next

- The Coordinating Committee will hold a one-half to one-day in-service with all school staff

The Launch of the Program

1. Hold student and parent “kick-off(s)” to introduce the program to student body and parents
2. Launch other elements of the program:
 - Post school rules against bullying
 - Begin classroom meetings, with discussion of classroom/school rules
 - Increase supervision of students in “hot spots” for bullying
 - Begin staff discussion groups
 - Initiate individual meetings with students and parents as necessary

YEAR TWO

1. Hold a training for new staff
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2. Begin regular meetings of the Coordinating Committee

- Implement all program components
- Re-administer the Olweus Bully/Victim Questionnaire