



A note from School

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Dear \_\_\_\_\_,

As children develop through the elementary years, they are learning how to treat others and how to meet their needs in positive ways. I am writing to let you know that your child \_\_\_\_\_ had a learning experience in school today. I knew you'd want to know.

THE DETAILS:

1. What was reported to me
2. What your child told me
3. Investigation and results, if needed:

To help all our students treat each other safely and respectfully, we have a set of consequences for actions that could hurt someone else (see other side of this letter). Your child's consequence is \_\_\_\_\_.

If \_\_\_\_\_ does this again, the next consequence will be \_\_\_\_\_.

Please sign and return this letter so I know you have seen it. Let me know if you have any questions.

DATE: \_\_\_\_\_

Thank you.

\_\_\_\_\_

\_\_\_\_\_  
student

\_\_\_\_\_  
parent